



CEMETERY COMMITTEE  
Local Government Act 1972 section 101

Committee members:

Cllr Stewart (Committee Chairman) Cllr Baker Cllr Pearce  
Cllr Truelove Cllr Whittaker Cllr Wilson

EPWORTH TOWN COUNCIL

Cemetery Lodge  
Burnham Road  
Epworth  
Nr. Doncaster  
North Lincolnshire  
DN9 1BY

Tel: (01427) 872086

Minutes of a Cemetery Committee meeting of Epworth Town Council held on  
**Monday January 29th at 6.30pm at Cemetery Lodge.**

The following statements were taken as read.

**Public Participation session:** Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration.

**(Members of the public are reminded that each presentation should take no more than three minutes).**

**This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.**

The committee Chairman not being present Cllr Baker opened the meeting.

- 1. To record** the names of members present. Cllr Baker, Pearce & Whittaker.
- 2. Apologies** for absence were received from Cllr Truelove.
- 3. To receive** declarations of interest (*existence and nature with regard to items on the Agenda Localism Act 2011*). None declared.
- 4. To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*). None requested.
- 5. To receive** copy minutes from meeting of October 30th 2017 and page 66 of full council minutes for audit trail of proposals concerning the footpath works and to receive and discuss with further instructions for the clerk or recommendation to full council.  
Information noted; risk due to damaged surface.

*6.45pm Cllrs Stewart & Wilson arrived; Cllr Stewart took the Chair.*

Pathworks quotations 2018	
Epworth Cemetery	
Area of path is circle next to current tarmac area	
APS Movements	£8,950.00
Hemswell Surfacing Ltd	£8,182.00
Pugh Lewis Ltd	£11,274.00
all prices are ex VAT	

Alternative surfaces to be discussed; question the use of the paths, could reduce widths or

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**8.30 a.m. – 6.00 p.m. Monday – Friday**  
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could remove the paths. Quotations noted; Committee to look at alternatives and the need to make safe; agree in principle to do something; Health & Safety Notice "Caution uneven surfaces"; agenda next Committee meeting; In addition consider laying "grass grids" on front grassed area. **RESOLVED**

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6. **Cemetery Records – Internal Control**: to arrange that two councillors attend the office and check recent Cemetery records for financial accuracy and to report findings to full council. **RESOLVED** that Cllrs Truelove & Wilson would contact the clerk for a Thursday appointment to check the records.
7. **To arrange** that two councillors attend the Cemetery and list the names of the graves where solar lights/additional embellishments letters are required. **RESOLVED** that clerk as Cemetery Manager should create the list and send letters.
8. **To discuss** replacement of wooden car park sign (*old one in storage*). **RESOLVED** that clerk ask Mr Fotherby to purchase new post and reinstate the signage.
9. **To discuss** the use of the first floor rooms (*Cllr Whittaker*). Cllr Whittaker was advised that subsequent to the fire inspections, other than for building maintenance the floors could not be used; requirement for fire alarm system, smoke alarms and additional means of egress/access (ref Disability Discriminations Regulations) no further expenditure planned.
10. **To receive** update from clerk of matters relevant to the Cemetery and Cemetery Lodge.  
Skip pro forma cheque sent – date to be organised  
Replacement fire extinguishers, blanket & notices on order  
Replacement phone number plates for notice boards on order  
Screens, work in progress  
Carpet discussions next meeting
11. **To record** the closure of the meeting at 7.04pm.

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cm 30.01.18

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