

MINUTES OF THE MEETING OF THE ENVIRONMENT COMMITTEE HELD ON TUESDAY 9TH JULY 2019

1. **In attendance-** Councillors Mrs R Whittaker (Chair), Councillor Mrs Finch, Councillor Mitchell and Councillor Stewart
Also in attendance- C McRoy, Assistant Clerk
2. **Apologies** were received and accepted from Councillor Woods
3. **To evaluate ‘Have a Field Day’-** Councillors discussed the day, and agreed it was overall a success as a first event, although there were not as many families in attendance as they would have hoped. There were no issues of anti-social behaviour in relation to the portaloos provided. There was a discussion around how to improve the event in future years.
Recommended: That this be an annual event from 2020 onwards.
4. **To receive an update on Epworth in Bloom-** Councillor Whitaker informed the Committee that all planters and baskets are now in place, and that the planters are being looked after by volunteers. Councillors Whitaker and Mitchell both explained that collecting money for the hanging baskets had proved a difficult process, and that they had received requests that payments could be made by BACS payment as well as cash or cheque. It was agreed that there was a need to review how the money was collected in future years, and when payment should be made.
Recommended: That the Clerk/ Assistant Clerk deal with the process of taking orders and collecting payments in the future.
Further recommended: That payment for hanging baskets be made on ordering not delivery in future.
5. **To discuss risk assessments for Epworth in Bloom-** Councillors discussed the existing risk assessments and expressed concerns about the level of detail included in some. The Assistant Clerk showed Councillors the more detailed assessment which is held for watering of the baskets, and there was a discussion around the process of installing and removing the hanging baskets.
Resolved: That existing risk assessments for Epworth in Bloom processes be reviewed by the Assistant Clerk and presented back to the next Environment Committee meeting.
6. **To discuss provision of cycle racks-** Councillors discussed the potential provision of cycle racks at The Hub. Alternative locations near the Doctor’s Surgery and the Library were also discussed.
7. **To discuss sending letter of thanks-** Councillor R Whitaker suggested that the Council send a letter of thanks to D Cooper for weeding the Kings Head Croft car park borders on a voluntary basis.
Recommended: Town Council to send a letter of thanks.
8. **To discuss condition of the border to Manor Croft car park-** The Assistant Clerk explained that North Lincolnshire Council had already been contacted regarding this,

and had indicated that they would carry out some improvement works. Councillor Whitaker showed the Committee some recent photographs she had taken of the planters, and all agreed their condition was unacceptable.

Resolved: That the Clerks chase up the issue again with North Lincolnshire Council.

- 9. To discuss maintenance of the path at Kings Head Croft-** Councillor Whitaker expressed her concerns about grass growing slightly over the wooden edgings and onto the path. The Committee as a whole was happy with the current condition and felt it to be in keeping with the style and location of the path.

Resolved: to monitor the path condition

- 10. To discuss Market Square phone box issues-** there was a discussion about a broken pane of glass in the box at present, and whether North Lincolnshire Council would make it more secure.

- 11. To discuss potential maintenance jobs for a handyman-** Potential jobs identified were:

- Queen Elizabeth II Field- clearance of overgrowth by the kissing gate
- Maintenance around planters
- Cleaning benches

Concerns were expressed about whether there was enough work for an employee, and if it may be better to employ a contractor for ad hoc works, as per the previous Council resolution.

- 12. To discuss purchase of a ladder to BSEN131 professional standard-** to be used at Cemetery Lodge.

Recommended: That a ladder be purchased from Toolstation at a cost of £89.99

- 13. To review the wording of document ‘Use of Epworth Town Council site’-** The document was discussed in detail.

Recommended: That all mentions of Kings Head Croft be changed to Queen Elizabeth II Field.

Further recommended: That condition 8 be removed so sales can take place at events.

- 14. To discuss Lincolnshire VE Day 75- 8th May 2020-**

Resolved: That this be referred to the next meeting of the Environment Committee.

- 15. To nominate items for Facebook-** none at present

- 16. To discuss the date of the next meeting-** it was agreed to hold the next meeting of the Committee on Wednesday 14th August 2019 at 7.00pm

Signed..... Date.....