

Council members,  
Cllr J Whittaker (Chairman), Cllr Mrs C Finch, Cllr Mrs P Garner, Cllr M Harm  
Cllr G Johnson, Cllr T Mitchell, Cllr D Stewart MBE (Vice Chairman),  
Cllr Mrs R Whittaker, Cllr D Woods.



## EPWORTH TOWN COUNCIL

**Thursday January 2nd, 2020**

Dear Councillor,

You are hereby summoned to a Meeting of the Council which will be held at the Imperial Hall (small room) **on Tuesday January 7th, 2020 at 7pm.** Meetings are open to members of the press and public, under the Public Bodies (Admission to Meetings) Act 1960, other than as specified. The press and public may not speak when the Council is in session.

Signed C Maguire *C Maguire*

Clerk to the Council

**Cemetery Lodge  
Burnham Road  
Epworth  
Doncaster  
North Lincolnshire  
DN9 1BY**

**Tel: (01427) 872086**

### **Introduction and fire precautions**

**Public Participation session:** Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration. **(Members of the public are reminded that each presentation should take no more than three minutes).**

**To receive Nikki Byrne Town Centre Manager North Lincolnshire Council** for a presentation and brief question and answer session.

**To receive Sarah Hewson Humberside Police Intelligence Unit** for a presentation and brief question and answer session

**This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.**

### **AGENDA**

- 1. To record the Names of Members, Present.**
  - 2. To receive Apologies for absence.**
  - 3. To receive Declarations of Interest by any member of the Council** in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. *(Localism Act 2011 Code of Conduct).*
  - 4. To note dispensations** given to any member in respect to items on the agenda *(Localism Act 2011 and the Code of Conduct).*
  - 5. To receive the Chairman's Announcements** *(for information only).*
  - 6. To receive reports from Ward councillors** *(for information only).*
  - 7. To receive the Clerk's Report** *(for information only).*
  - 8. To resolve Draft Minutes** of a Meeting of the Council held on Tuesday December 3rd, 2019 copies of which have been previously circulated, for approval and signature *(copy attached).*
  - 9. To dispose of any business**, if any, remaining from the last meetings.
  - 10. Finance Committee:** to resolve DRAFT minutes of a committee meeting held on Monday December 30th at 7pm for approval and signature *(copies attached).*
- (a) Internal control:** to receive copy November bank statements, the November Receipts & Payments account sheet and the November budget sheet for approval and signature of the Chairman *(copies attached).*

### **(b) Committee proposals:**

**To confirm** the transfer of funds from the Business Money Manager account back to the current account.

**Clerk: Caroline Maguire 01427 872086 answer phone**

**Mobile: 077343 86628 9-5 Monday – Friday**

**E-mail: epworth.council@btconnect.com**



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(c) **Precept discussions: to receive DRAFT** budget figures for discussion, amendment and confirmation prior to submission to North Lincolnshire Council (*copy attached*).

(d) **North Lincolnshire Council discretionary Support Grant** – to receive the Finance Committee recommendation on the grant support (*information attached*).

(e) **To resolve Grant applications with committee recommendations for:**  
**Epworth Music Day** application (section 137) £1275.00  
and **Epworth Memorial Field** (Thurlow) application (Section 133) £3000.00 (*copies attached*).

(f) **Financial Reserves Policy** – to receive DRAFT document with recommendation from Finance Committee (*copy attached*).

(g) **Electricity accounts:** to propose to mandate the clerks to liaise with Black Sheep Utilities and the electricity supply companies to renew the current contracts (2 are due for renewal). **Tel: (01427) 872086**

(f) **BT Business Calls Essentials:** to propose to mandate the clerks to renew the BT telephone/internet Contract (previous minimum period contract ended December 5th, 2019) (*copy letter attached*).

**11. Internal Control:** To receive information regarding payments on the Financial Statements (*such as direct debits and credit payments*) approved by the Town Clerk since the last meeting of the Town Council, under powers granted by the Local Government Act 1972 s101 and in accordance with Council Policy (*schedule attached*).


**NOTE: banking dates are approximate and may vary from those listed**

	Authorised Card Payments				
03.12.19	Request-a-plan	Map for planning, Chapel of Rest application	£17.50	£3.50	£21.00
	<b>DD payments</b>		Net	Vat	total
01.01.20	North Lincs. Council	Cemetery rates	£53.00		£53.00
01.01.20	North Lincs. Council	Trade waste collection	£21.60		£21.60
02.01.20	BT	Telephone & internet	£59.30	£11.86	£79.73
18.01.20	Everflow	Cemetery water	£8.57		£8.57
25.01.20	O2	Mobile phone charges	£18.58	£3.72	£22.30

**12. Internal control:** To resolve January cheques for payment as presented on the following schedule (*Local Government Act 1972 as amended*).

			Net	VAT	Total
104399	APS Movements	Regrade Turbary Road	£500.00	£100.00	£600.00
104400	R Wilkinson Window Cleaning	Cemetery buildings	£30.00		£30.00
104401	Epworth Imperial Hall	Room hire Dec 3rd	£22.50		£22.50
104402	BRSTech Cheque cancelled for additional invoice		£0.00		£0.00
104403	ERNLLCA	Cllr training 2 Cllrs	£180.00	£36.00	£216.00

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104404	Paul Haywood	P.Order 293 watering planters & P.Order 305 12v water pump plus works associated with replacement hanging basket brackets	£360.00	 EPWORTH TOWN COUNCIL	£360.00
104411	BRS Tech	Desktop computer repair and restoration & installation of new computer back-up system	£380.00	Cemetery Lodge Burnham Road Epworth Doncaster North Lincolnshire DN9 1BY	£76.00 £456.00
		<b>Total cheques for payment</b>			<b>£1,684.50</b>

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### 13. Planning (Town & Country Planning Act 1990 as amended)

- (a) **To resolve: PA/2019/1800** Outline planning permission for a residential development with appearance, landscaping layout and scale reserved for subsequent approval  
Site location: Land adjacent to Shire Croft, 34 Station Road, Epworth
- (b) **To resolve PA/2019/1850** planning permission for the erection of front porch, gable dormers to rear of roof pitch and roof-lights to the front  
Site location: 15 Shepherds Croft, Epworth
- (c) **To resolve PA/2019/2016** planning permission to retain a steel framed agricultural building  
Site location: West Hale Farm, Idle Bank, Epworth
- (d) **To resolve PA/2019/2089** planning permission to retain timber play/storage shed  
Site location: 28 Hollingsworth Lane, Epworth
- (e) **To resolve PA/2019/1765** Outline planning permission to erect three dwellings with all matters reserved for subsequent approval  
Site location: 9a West End Road, Epworth
- (f) **To receive** information on planning decisions (*copy attached*).  
**NOTE: all planning links sent via email prior to the meeting**

**14. Epworth Heritage Centre Group – Ivy Andrew Hall:** to receive a request for a copy of the “Valuation Report” commissioned by Epworth Town Council in 2019 (Cllr Mitchell).

**15. Environment Committee** – to propose that the clerks invoice the Epworth Businesses for hanging baskets for a contribution of £20.00 (twenty pounds) to confirm the number of baskets ordered and paid for prior to the council placing the order.

**16. ERNLLCA Annual Garden Party Invitation:** to nominate an attendee (*copy minute 24.02.19 for reference attached*).

**17. North Lincolnshire Council “In Bloom” grant funding:** to discuss the application time limits and procedures and discuss possible projects (re Cllr Mitchell).

**18. Agenda items:** to discuss the process for inclusion of items on the agenda (Cllr Harm).

**19. Correspondence:** to note list (*for information only pages 80 & 81 attached*).

**20. To list:** items for facebook.

**21. Questions to the Chairman:** (*Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the Agenda*).

**22. To confirm the date and time of the next monthly meeting as** (*Tuesday February 4th, 2020*).

**23. In view of the confidential nature of the business concerning members of staff or legal issues about to be transacted, it is advisable and in the public interest that the press and public be temporarily excluded and they are asked to withdraw under the terms of the Public Bodies (Admission to Meetings) Act 1960 and of Standing Orders. THE COUNCIL MAY RESOLVE to exclude members of the press and public for the following agenda item:**

- (a) **To authorise** payments of salaries and related payments as per the confidential schedule.

**To record the closure of the meeting.**

cm02.01.20. **Clerk: Caroline Maguire 01427 872086 answer phone**  
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