



FINANCE COMMITTEE

Local Government Act 1972 section 101

Committee members:

Cllr Baker Chairman, Cllr Johnson, Cllr Mitchell Vice Chairman

Cllr Stewart, Cllr Wilson

EPWORTH TOWN COUNCIL

Minutes of a Finance Committee meeting of Epworth Town Council held on
Tuesday August 8th at 7pm at Cemetery Lodge.

**Cemetery Lodge
Burnham Road
Epworth
Nr. Doncaster
North Lincolnshire
DN9 1BY**

Cllr Mitchell read out the following paragraphs:

Public Participation session: Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration.

(Members of the public are reminded that each presentation should take no more than three minutes).

Tel: (01427) 872086

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Mrs Whittaker: requested 1. Up to date itemised costs re Cemetery Lodge including the insurance claim. 2. An explanation of the increased costs of telephone bills, requesting that the finance committee investigate. 3. Old photocopier cost of disposal high, request that finance committee investigate and prevent further expense.

1. **To elect** a Committee Chairman Cllr Stewart proposed Cllr Mitchell seconded by Cllr Baker, accepted by Cllr Mitchell **RESOLVED** Cllr Mitchell finance Committee Chairman.
2. **To record** the names of members present. Cllr Mitchell Committee Chairman, Cllrs Baker, Stewart & Wilson
3. Apologies for absence, Cllr Johnson was not present.
4. **To receive declarations of interest** (*existence and nature with regard to items on the Agenda Localism Act 2011*). None declared.
5. **To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*). None requested.
6. **Isle of Axholme Physically Handicapped Society:** to receive a grant application and make a grant recommendation to full council. Cllr Baker proposed that the requested grant of £250.00 be proposed to full council, seconded and **RESOLVED**
7. **To discuss and review** budget administration in relation to council reserves and expenditure on Cemetery Lodge & the Chapel of Rest. Approximate expenditure of £13,300.00 (thirteen thousand three hundred pounds) Financed from reserves. Cllr Mitchell proposed that the matter be discussed by the Cemetery Committee with full costs and proposals to full council **RESOLVED**.
8. **Review of Community Grant Scheme** to receive a discussion document for policy recommendation to full council. Current precept figures Section 137 £12,000 other grants £8000. Ideal to receive grant requests in September (prior to precept discussions). After considerable discussion Cllr Baker proposed that the discussion document be presented to full council seconded and **RESOLVED**.
9. **To discuss** amendments to Standing Orders sections 17 and 18 with recommendations to full council. Section 17, minor amendments made; Section 18 re Financial Regulations: clerk to review before next Finance Committee meeting for amendment and re-presentation to full council.
10. **HSBC:** to receive information on banking charges and review banking services. Clerk to speak to HSBC, next full council meeting September 5th, requesting

**Clerk: Caroline Maguire Tel: 07926 791209
8.30 a.m. – 6.00 p.m. Monday – Friday
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extension of deadline; require costs breakdown of current charges – v-
new tariff **RESOLVED**.

- 11. To discuss** frequency of meetings. Minimum of quarterly meetings;
Programme of meetings proposed and **RESOLVED** (*no dates set*).

- 12. To review** current budget and expenditure figures.

Specific issues reviewed:

Cemetery Committee to provide budget figures for building refurbishment.

Playground equipment: some flexibility in budget.

Environment Committee to discuss closed churchyard requirements.

Telephone/internet: to review provider 1. Compare phone bills of recent
months for breakdown of charges and 2. Use mobile not landline.

Photocopier: lease terminating, photocopier being sent back.

Insurance: £100 insurance excess charge re picnic table replacement.

Training course: clerk to contact ERNLLCA for cost of “refresher” course for all
councillors.

Travelling expenses: Chairman to add to Chairman’s Announcements

Website fees: clerk to check with Peter Davies re annual charges.

Grants figures: sum may be “vired” if required elsewhere.

- 13. To receive** an update from the clerk on other relevant financial matters. No other items
raised.

- 14. To discuss** “items for facebook” no items requested,

- 15. To record** the closure of the meeting at 8.30pm.

cm10.08.17

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