



Council members,

Cllr J Whittaker (Chairman), Cllr Mrs C Finch, Cllr Mrs P Garner, Cllr M Harm,

Cllr G Johnson, Cllr T Mitchell, Cllr D Stewart MBE (Vice Chairman),

Cllr Mrs R Whittaker, Cllr D Woods.

Thursday October 29th, 2020

COVID-19 NOTICE

Government has legislated that as of 4th April 2020, Town Council meetings can now be held remotely via online video technology, to enable self-isolation and health and safety guidance to be adhered to during the COVID-19 pandemic. Epworth Town Council has chosen to use “zoom”

Dear Councillor,

You are hereby summoned to a meeting of Epworth Town Council to be held remotely via “zoom” on Tuesday November 3rd, 2020 at 7pm

Signed C Maguire *C Maguire* Clerk to the Council

Join Zoom Meeting

<https://zoom.us/j/8830665402?pwd=RjUrTURVaUIBd0ZtUkZiMUtUWkhWZz09>

Meeting ID: 883 066 5402

Passcode: 8SXeJB

Public Participation session: In normal circumstances members of the public are welcome to address the meeting during public participation at 7pm; whilst Epworth Town Council supports the rights of people to do this, during the current covid-19 crisis, for health and safety reasons, and to ensure physical isolation guidance can be followed, meetings will be held digitally, via on-line technology:

AGENDA

- 1. To record the Names of Members, Present.**
- 2. To receive Apologies for absence.**
- 3. To receive Declarations of Interest by any member of the Council** in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).
- 4. To note dispensations** given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).
- 5. To receive the Chairman’s Announcements** (*for information only*).
- 6. To receive reports from Ward councillors** (*for information only*).
- 7. To receive the Clerk’s Report** (*for information only*).
- 8. To resolve Draft Minutes** of a Meeting of the Council held on Tuesday October 6th, 2020 (zoom meeting) copies of which have been previously circulated, for approval and signature (*copy attached*).
- 9. To dispose of any business**, if any, remaining from the last meetings.
- 10. Finance Committee: to resolve DRAFT minutes** of a Finance Committee meeting held on Tuesday October 20th, 2020 (zoom meeting) copies of which have been previously circulated, for approval and signature. (*copy attached*).
- 11. Internal control:** to receive the Account and Budget sheets for September 2020 and copy bank statements for approval and signature of the Chairman (*copies attached*).
- 12. Internal Control: To receive information regarding payments on the Financial Statements** (*such as direct debits and credit payments*) approved by the Town Clerk since the last meeting of the Town Council, under powers granted by the Local Government Act 1972 s101 and in accordance with Council Policy (*schedule herewith*) for approval and signature. **NOTE: banking dates are approximate and may vary from those listed**

	Receipts		Net	Vat	total
19.10.20	Doncaster & Rotherham Memorials	Memorial LEACH CR89	£50.00		£50.00
19.10.20	Mrs Johnstone	Rights & burial LEACH CR89	£475.00		£475.00
20.10.20	Fields Funeral Services	Burial DRURY reopen A250	£100.00		£100.00
					£0.00
					£0.00
		Total income			£625.00
	Cheques paid		Net	Vat	Total
12.10.20	104567	NLC play inspections	£190.00	£38.00	£228.00
					£0.00
		Total cheques			£228.00
	Authorised Card Payments				
06.10.20	Visa	Stamps	£10.57		£10.57
06.10.20	VISA	External key box	£29.99	£6.00	£35.99
22.10.20	Visa	Burial Receipt book	£21.17	£4.23	£25.40
22.10.20	visa	proturf - topsoil	£100.00	£20.00	£120.00
		Total payments			£191.96
	Misc. Items/DD's				
22.10.20	DR charge	HSBC charges	£20.90		£20.90
09.10.20	DD	Vodaphone	£19.17	£3.83	£23.00
18.10.20	DD	Everflow Cemetery water	£17.95		£17.95
20.10.20	DD	Plus net	£33.00	£6.00	£39.00
20.11.20	DD	EDF Cemetery Lodge	£85.00		£85.00
20.11.20	DD	EDF 60 High Street	£21.00		£21.00
20.11.20	DD	EDF Cemetery Lodge	£21.00		£21.00
01.11.20	DD	NLC Cemetery trade waste	£26.60		£26.60
01.11.20	DD	NLC Cemetery rates	£62.00		£62.00
02.11.20	DD	Bt	£4.99	£0.99	£5.98
		Total DD's			£322.43

13. Internal control: To resolve November cheques for payment as presented on the following schedule (*Local Government Act 1972 as amended*) for approval and signature.

			Net	VAT	Total
104568	Information Commissioner	DATA protection fee renewal	£40.00		£40.00
104569	Viking Trees	Tree works 3 sites	£3,800.00	£760.00	£4,560.00
104570	RBL Epworth	Poppy Wreath	£25.00		£25.00
104571	BRS Tech (B Sass)	Annual cloud back-up	£240.00	£48.00	£288.00
104572	A Fotherby	Petrol for mowers	£20.00	£4.00	£24.00

104573	NLC	Discounted litter collection	£2,223.00	£444.60	£2,667.60
104574	ERNLLCA	2 x zoom finance training	£60.00	£12.00	£72.00
104575	MWQA	KHC Risk assessment	£250.00		£250.00
104576	JTBuilding & Joinery	Concrete base 7 install picnic bench	£820.00		£820.00
104577	George Tune & Son	Plants for planters	£20.00		£20.00
104583	R Whittaker	Plants for planters	£9.97	£1.99	£11.96
104584	CWS	Refurbished signage	£180.00	£36.00	£216.00
		Total cheques for payment			£8,994.56

- 14. Local Government Act 1972 section 137 grant request:** to receive a grant request from Epworth Bowls Club with a finance committee recommendation to grant fund £1500.00 (one thousand five hundred pounds) finance to be “vired” from the general grants budget where required (*copies attached*).
- 15. Planning: Town & Country Planning Act 1990 (as amended)**
- To resolve DRAFT minutes** from a planning committee meeting held on Monday September 1st, 2020 copies of which have been previously circulated for approval and signature (*copies attached*)
 - To resolve PA/2020/1459:** Planning permission to erect a replacement dwelling including demolition of existing dwelling: **Site location:** Melwood Grange, Melwood Hill, Epworth (*application link circulated*)
 - To resolve PA/2020/1478:** planning permission to erect first floor side extension with car port below. **Site location:** 22 Hollingsworth Lane, Epworth. (*application link circulated*)
 - To receive** information on planning decisions (*copy attached*).
- 16. Cemetery Memorial Inspections: to resolve** a contractor (Memorial Mason) to carry out remedial works to Memorials in the old section of the Cemetery.
- 17. Inclusive Orbit (fenced play area)** to receive and resolve repairs by “Playdale” to the existing orbit additional information requested by the council (*copy attached*).
- 18. Siemens Financial Service: to receive** a proposal for alternative office/councillor IT and photocopier provision and information on the costs of extended lease agreements and optional providers of photocopiers (*information attached*).
- 19. WCAG 2.1AA website provision:** to receive information on alternative website provision in order to comply with regulations on site accessibility (*information attached*).
- 20. Rectory Street Bin:** to receive a quotation from North Lincolnshire Council for the relocation of the bin (*copy attached*)
- 21. Turbary Road:** to receive a quotation to cut back trees following a complaint from a resident.
- 22. Cycle rack provision:** to receive information on the design and cost of a multi cycle rack for Kings Head Croft (*information attached*).
- 23. ERNLLCA:** to receive information and nominate voting attendees to the 2020 AGM – zoom meeting (*information attached*).
- 24. CEP: Community Emergency Plan:** to nominate a “parish warden” alongside Cllr David Robinson as lead Snow Warden.
- 25. Correspondence:** to note list (*for information only pages 162 to 164*), (*copies attached*).
- 26. To list:** items for facebook.
- 27. Questions to the Chairman:** (*Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the Agenda*).
- 28. To confirm the date and time of the next monthly meeting as** (*Tuesday December 1st, 2020*).
- 29. In view of the confidential nature of the business concerning members of staff or legal issues about to be transacted, it is advisable and in the public interest that the press and public be temporarily excluded and they are asked to withdraw under the terms of the Public Bodies (Admission to Meetings) Act 1960 and of Standing Orders. THE COUNCIL MAY RESOLVE to exclude members of the**

press and public for the following agenda items:

- (a) **To authorise** payments of salaries and related payments to the value of £2600.19, schedule for signature by Chairman.
- (b) **To resolve DRAFT minutes** of personnel committee meetings held on Wednesday September 2nd and Thursday October 22nd, 2020 copies of which have been previously circulated, for approval and signature (*copies attached*).

To record the closure of the meeting.

cm29.10.20.