**ENVIRONMENT & CEMETERY COMMITTEE**

Local Government Act 1972 section 101

Committee Members: Cllr C Finch committee chairperson, Cllr D Stewart, Cllr T Mitchell Cllr R Whittaker, Cllr D Woods

**COVID-19 NOTICE**

Government has legislated that as of 4th April 2020, Town Council meetings can now be held remotely via online video technology, to enable self-isolation and health and safety guidance to be adhered to during the COVID-19 pandemic. Epworth Town Council has chosen to use “Zoom”.

Minutes of a Combined Cemetery Committee meeting held remotely via “Zoom” on Wednesday 6th January 2021 7pm.

**Public Participation Session:** In normal circumstances members of the public are welcome to address the meeting during public participation at 7pm; whilst Epworth Town Council supports the rights of people to do this, during the current Covid-19 crisis, for health and safety reasons, and to ensure physical isolation guidance can be followed, meetings will be held digitally, via on-line technology. No public present.

**1**.**To record** the names of members present. Cllr C Finch committee chairperson, Cllr R Whittaker & Cllr D Woods.

**2**. **To receive** apologies for absence were received from Cllr T Mitchell & Cllr D Stewart.

**3**. **To receive declarations of interest** (*existence and nature with regard to items on the Agenda Localism Act 2011).* None declared.

**4. To receive notice of dispensations** (*Code of Conduct of Conduct and Localism 2011)* None Requested.

**5. To receive dates** for Committee Meetings for 2021. Cllr Whittaker suggested around 5 week intervals to keep in line with the ETC meetings **RESOLVED** 8th February, 8th March, 12th April, 17th May, 21st June, 19th July, 23rd Aug, 20th Sept, 18th Oct, 22nd Nov, 20th Dec.

**6. To receive an update** on the hanging baskets schedule. Discussed using same supplier as previous years due the service previously received, increase in £1 per basket for peat free which is more environmentally friendly. All agreed **RESOLVED** recommend to full council to accept the peat free option and charge businesses same cost as 2020. **Clerk to prepare a letter** to send to businesses at beginning of February asking if they’d like to purchase.

**7. To discuss a request to the full council** that Committee is mandated to spend the precepted money for the hanging baskets/kerbside planters without referring back to the full council. Cllr Woods said he thought it had been agreed for 2020 and going forward. **Cllr Finch will check** if this is approved for following years or need to be mandated again.

**8. To discuss a generic job description** for a handyman to be sent to Personnel committee. Cllr Finch shared suggested job description and discussed, Cllr Whittaker suggested more hours during summer and less during winter months to enable the watering to be completed. **Cllr Finch will contact** North Lincs and determine how often the litter picking is done in order to determine how much time would be spent on this job. Cllr Finch proposed to amend and remove the watering of the baskets 2 in favour 1 against.

**9. To receive** an update on heating for Chapel of Rest. Cllr Woods discussed 2nd option. Cllr Whittaker proposed to take to the full council to have 2 additional power sockets with 4 good quality fan heaters all agreed **RESOLVED.**

**10. To discuss the obtaining of quotes** to clean out the guttering at Cemetery Lodge. Cllr Woods suggested J Thorpe is already doing some work in there and he could do this. Cllr Finch proposed to take to the full council to ask J Thorpe to clean gutters all agreed **RESOLVED. Cllr Whittaker to obtain quote.**

**11. To discuss the cleaning** of the Chapel of Rest. Cllr Finch suggested the cleaner could go in once a month to keep on top of it. Cllr Whittaker said in the short term there needs to be a deep clean in order to get it to a reasonable standard and suggested the cleaner could not clean the office and kitchen due to these not being used in order for the deep clean to be done. **Cllr Finch will discuss with the Chair of ETC.**

**12. To discuss the possibility of fitting** a draft excluder and curtain over the door on the Chapel of Rest. Cllr Woods proposed to ask J Thorpe for a quote whilst doing other works and take it to the full council all agreed. **RESOLVED.**

**13. To nominate** items for Facebook. Cllr Finch suggested a Town Walk on 15th January 2021 2pm meeting at KHC Carpark then allocate places to go all agreed. **RESOLVED.**

**14. To discuss** the date of the next meeting 8th February 2021 7pm.

**To record** the closure of the meeting at 7.59pm