



Council members,

Cllr J Whittaker (Chairman), Cllr Mrs C Finch, Cllr Mrs P Garner, Cllr M Harm,

Cllr G Johnson, Cllr T Mitchell, Cllr D Stewart MBE (Vice Chairman),

Cllr Mrs R Whittaker, Cllr D Woods.

Thursday October 1st, 2020

COVID-19 NOTICE

Government has legislated that as of 4th April 2020, Town Council meetings can now be held remotely via online video technology, to enable self-isolation and health and safety guidance to be adhered to during the COVID-19 pandemic. Epworth Town Council has chosen to use “zoom”

Dear Councillor,

You are hereby summoned to a meeting of Epworth Town Council to be held remotely via “zoom” on Tuesday October 6th, 2020 at 7pm

Signed C Maguire *C Maguire* Clerk to the Council

Join Zoom Meeting

<https://zoom.us/j/8830665402?pwd=RjUrTURVaUIBd0ZtUkZiMUtUWkhWZz09>

Meeting ID: 883 066 5402

Passcode: 8SXeJB

Public Participation session: In normal circumstances members of the public are welcome to address the meeting during public participation at 7pm; whilst Epworth Town Council supports the rights of people to do this, during the current covid-19 crisis, for health and safety reasons, and to ensure physical isolation guidance can be followed, meetings will be held digitally, via on-line technology:

AGENDA

- 1. To record the Names of Members, Present.**
- 2. To receive Apologies for absence.**
- 3. To receive Declarations of Interest by any member of the Council** in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).
- 4. To note dispensations** given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).
- 5. To receive the Chairman’s Announcements** (*for information only*).
- 6. To receive reports from Ward councillors** (*for information only*).
- 7. To receive the Clerk’s Report** (*for information only*).
- 8. To resolve Draft Minutes** of a Meeting of the Council held on Tuesday September 1st, 2020 (zoom meeting) copies of which have been previously circulated, for approval and signature (*copy attached*).
- 9. To resolve DRAFT minutes** of an extra ordinary meeting of the Council held on Tuesday September 29th, 2020 (zoom meeting) copies of which have been previously circulated, for approval and signature (*copy attached*).
- 10. To dispose of any business**, if any, remaining from the last meetings.
- 11. Finance Committee: to resolve DRAFT minutes** of a Finance Committee meeting held on Wednesday September 30th, 2020 (zoom meeting) copies of which have been previously circulated, for approval and signature. (*copy attached*).
- 12. Internal control:** to receive the Account and budget sheets for August 2020 and copy bank statements for approval and signature of the Chairman (*copies attached*).
- 13. Internal Control: To receive information regarding payments on the Financial Statements** (*such as direct debits and credit payments*) approved by the Town Clerk since the last meeting of the Town Council, under powers granted by the Local Government Act 1972 s101 and in accordance with Council Policy (*schedule herewith*) for approval and signature. **NOTE: banking dates are approximate and may vary from those listed**

Clerk Caroline Maguire Answer phone 01427 872086 email clerk@epworthtowncouncil.com

Mobile 07734386628 (weekdays office hours only)

	Receipts		Net	Vat	total
					£0.00
06.09.20	O2	Final Bill (credit)	£11.30	£2.26	£13.56
25.09.20	N. Lincs. Council	In Bloom grant	£632.00		£632.00
					£0.00
					£0.00
		Total income			£645.56
	Cheques paid		Net	Vat	Total
02.09.20	104555	Epworth Thurlow Preschool 137 grant	£1,330.00		£1,330.00
					£0.00
		Total cheques			£1,330.00
	Authorised Card Payments				
02.09.20	Visa	Post office 24 1st stamps	£18.24		£18.24
02.09.20	Visa	18 wooden stakes	£41.70	£8.34	£50.04
		Total payments			£50.04
	Misc. Items/DD's				
11.09.20	Wix.com	Domain payment	£33.15	£6.63	£39.78
18.09.20	Everflow	Cemetery water	£15.89		£15.89
22.09.20	HSBC	Bank charges	£20.90		£20.90
23.09.20	Vodafone	Mobile service charges	£34.63	£6.92	£41.55
28.09.20	Plusnet	Office phoneline	£33.00	£6.60	£39.60
01.10.20	NLC	Cemetery rates	£62.00		£62.00
01.10.20	NLC	Cemetery waste	£26.60		£26.60
29.10.20	Siemens	Photocopier Lease	£182.59	£36.51	£219.10
03.10.20	BT	Final account	£4.99	£0.99	£5.98
		Total DD's			£471.40

14. Internal control: To resolve October cheques for payment as presented on the following schedule (*Local Government Act 1972 as amended*) for approval and signature.

			Net	VAT	Total
104556	Tuff Trax	Turbary Road regrade	£500.00	£100.00	£600.00
104557	MWQA	Groundsman Risk Assess.	£250.00		£250.00
104558	Torne Valley	Office cleaning items	£2.33	£0.47	£2.80
104559	Prestige Safety Services	Annual Service office equipment	£31.50	£6.30	£37.80
104560	J R Cockin	Electrical Cert. Cem Lodge	£130.00	£26.00	£156.00
					£0.00
		Total cheques for payment			£1,046.60

15. Cemetery Memorial Inspections: to resolve what steps to take to make safe the unclaimed memorials following the inspection and advertisement of those found to be unstable in the "old" section of the Cemetery (*information attached*).

16. **Service Level Agreement – Litter Picking - Kings Head Croft:** to receive a copy invoice and copy correspondence and resolve further action. NOTE: play inspections and reports have been received £190.00 plus VAT Total £228.00 (*information attached*).
17. **Inclusive Orbit (fenced play area)** to receive and resolve repairs by “Playdale” to the existing orbit following a site inspection requested by the council (*copy attached*).
18. **Greenway consultation:** to receive and resolve a response to the greenway consultation (*copies attached*).
19. **Siemens Financial Service:** to discuss and resolve the “secondary term” lease for the photocopier (last payment current lease scheduled 29th October 2020) (*copy letter attached*).
20. **Cemetery: tree planting/community orchard:** to discuss in relation to the requirement for an application for change of use of the land proposed for this project (*copy information regarding area attached*).
21. **Humber & Wolds Rural Action Membership:** to receive information and resolve membership (*copy attached*)
22. **ECHO:** to receive the DRAFT document for information (*copy attached*)
23. **Turbary Road:** to receive the text of a complaint from a resident (*copy attached*)
24. **Correspondence:** to note list (*for information only pages 162 to 164*), (*copies attached*).
25. **To list:** items for facebook.
26. **Questions to the Chairman:** (*Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the Agenda*).
27. **To confirm the date and time of the next monthly meeting as** (*Tuesday November 3rd, 2020*).
28. ***In view of the confidential nature of the business concerning members of staff or legal issues about to be transacted, it is advisable and in the public interest that the press and public be temporarily excluded and they are asked to withdraw under the terms of the Public Bodies (Admission to Meetings) Act 1960 and of Standing Orders. THE COUNCIL MAY RESOLVE to exclude members of the press and public for the following agenda items:***
 - (a) **To authorise** payments of salaries and related payments to the value of £2379.64, schedule for signature by Chairman.
 - (b) **To receive and discuss the NALC 2020/21 pay award** with a finance committee recommendation to approve, backdated to April 2020 (*information attached*)
 - (c) **To discuss and resolve** budget figures with a finance committee recommendation in relation to the employment of a handyman

To record the closure of the meeting.

cm01.10.20.