



## FINANCE COMMITTEE

Local Government Act 1972 section 101

Committee members:

Cllr Mitchell Committee Chairman, Cllr Baker Chairman,

Cllr Stewart Vice Chairman, Cllr Johnson, Cllr Wilson

EPWORTH TOWN COUNCIL

Minutes of a Finance Committee meeting of Epworth Town Council held on  
**Monday March 27th at 7pm at Cemetery Lodge.**

**Cemetery Lodge  
Burnham Road  
Epworth  
Nr. Doncaster  
North Lincolnshire  
DN9 1BY**

The following statements were taken as read:

**Public Participation session:** Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration.

**(Members of the public are reminded that each presentation should take no more than three minutes).**

**Tel: (01427) 872086**

**This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.**

1. **To record** the names of members present. Cllr Mitchell Committee Chairman, Cllrs Baker, Stewart and Wilson.
2. **Apologies** for absence were received from Cllr Johnson.
3. **To receive** declarations of interest (*existence and nature with regard to items on the Agenda Localism Act 2011*). None declared.
4. **To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*). None requested.
5. **To receive** a copy of the February 2017 account sheet prior to presentation to full council account approved for presentation to full council.
6. **To receive** a copy of the budget sheet to February 2017 to discuss and note items over budget for presentation to full council, overspends noted also contribution from NLC re Turbary now received; budget sheet approved for presentation to full council.
7. **To receive** a letter, Annual Governance Statement – Assertions, and Practitioners Guide background reading for discussion; prior to presentation to full council. The committee discussed and answered each “assertion” on the pro forma Annual Governance Statement which will be photocopied and given to each councillor for discussion and adoption by full council.
8. **To receive** a copy of current Financial Regulations for discussion with recommendations or amendments to full council, Committee to review next Committee meeting.
9. **To receive** copies of the NALC/SLCC salary award scheme for discussion and recommendation to full council: proposal to approve the 1% salary increase for 3 staff members.
10. **To receive** a letter from Glover & Co regarding “tax enquiry protection scheme” for discussion and proposal to full council: clerk to query with current insurance company to see if already covered and confirm price with Glovers – agenda next Finance Committee meeting.
11. **To receive** information on Contractors in the Public Sector: clerk waiting for advice from ERNLLCA, relevance not fully understood.
12. **To receive** an update from the clerk on other relevant financial matters. Annual Return paperwork received from PKF Littlejohn, Glover & Co scheduled for Internal Audit appointment Tuesday 28th March.
13. **To discuss** “items for facebook” Grant scheme information.
14. **To record** the closure of the meeting at 7.58pm.

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**Clerk: Caroline Maguire Tel: 07926 791209  
8.30 a.m. – 6.00 p.m. Monday – Friday  
E-mail: epworth.council@btconnect.com**



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