



FINANCE COMMITTEE

Local Government Act 1972 section 101

Committee members: Cllr Johnson, Cllr Mitchell

Cllr Stewart, Cllr J Whittaker

EPWORTH TOWN COUNCIL

Minutes of a Finance Committee meeting of Epworth Town Council held on
Monday December 30th, 2019 7pm at Cemetery Lodge.

**Cemetery Lodge
Burnham Road
Epworth
Nr. Doncaster
North Lincolnshire
DN9 1BY**

NOTE: Cllrs J Whittaker & Mitchell checked and approved the April/May/June VAT return figures, prior to the start of the meeting.

Tel: (01427) 872086

There being no members of the public present the following paragraphs were taken as read.

Public Participation session: Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration.

(Members of the public are reminded that each presentation should take no more than three minutes).

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

- 1. To record** the names of members' present. Cllrs Mitchell, Stewart & J Whittaker.
- 2. Apologies for absence** were received from Cllr Johnson.
The clerk C Maguire was also in attendance.
- 3. To receive declarations of interest** (*existence and nature with regard to items on the Agenda Localism Act 2011*). Cllr Mitchell personal interest in the NLC Discretionary Grant as a ward member.
- 4. To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*). None requested.
- 5. Internal Control: To receive** for approval and recommendation to full council the November 2019 account and budget sheets and copy bank statements. After discussion and explanation of the figures the sheets were approved for recommendation to full council.
- 6. Internal control: To recommend transfer of funds** from Business Money Manager to Current account. Having discussed the accounts, the committee recommend an immediate transfer of £20,000.00 (twenty thousand pounds) to cover expenditure to the end of the financial year.
- 7. Internal control: Annual Budget:** to receive corrected budget figures for further discussion, amendment and presentation to full council: NOTE: clerk asked to produce a document showing the figures from the previous year for comparison purposes.
After considerable discussion the committee recommend to full council a precept figure of £59690.56 an increase of £1828.83 on the previous year's figure of £57861.73 (3.06%)
- 8. North Lincolnshire Council Discretionary Support Grant:** to receive NLC documents for discussion and recommendation to full council. Committee recommendation to accept the grant of £2927.00.
- 9. Financial Reserves Policy:** to receive copy policy for discussion possible amendment and recommendation to full council. With a minor spelling correction, committee recommendation to accept the policy.
- 10. Grant applications:** to receive grant applications (section 137 and others) to resolve and make recommendations to full council:
Epworth Music Day grant application for £1275.00. Committee recommendation to approve.
Epworth War Memorial Field (Thurlow) grant application for £3000.00.

**Clerk: Caroline Maguire Tel: 077343 86628
9 a.m. – 5.00 p.m. Monday – Friday
E-mail: epworth.council@btconnect.com**



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Section 133 application (Community Buildings) Committee recommendation to accept.

11. **To recommend** to “vire” funds (from reserves) to cover additional grant requests figures in 2019/2020 precept for grants section 137 £10,000 other grants £5000.00. Total £15,000.00.
Remaining budget in section 137 available £4975.00 if transferred to general grant fund would reduce over expenditure of £8943.00 to £3968.00 which will then have to come out of reserves.
 12. **To receive** an update from the clerk on other relevant financial matters for future discussions.
 - R Dixon Public Sector Audit to carry out internal audit of 2019/2020 figures.
 - Finance Committee to consider the Annual Governance Statement Assertions at next committee meeting.
 - Travelling allowances and mileage to be discussed
 - Grass cutting quotation to be discussed
 - Financial Regulations to be finished for recommendation to full council
 - Turbary Road maintenance to be received and discussed
 - Grant request still to be received P Brown on behalf of Epworth Churches Together “Epworth 2020” magazine
 - Financial Risk Assessment should be monthly meeting agenda item
 13. **To resolve** “items for facebook” Happy New Year
- To record** the closure of the meeting at 8.27pm.
cm31.12.19

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