**FINANCE COMMITTEE**

Local Government Act 1972 section 101

Committee members: Cllr J Whittaker, Cllr Stewart, Cllr Garner

Cllr R Whittaker

**COVID-19 NOTICE**

Government has legislated that as of 4th April 2020, Town Council meetings

can now be held remotely via online video technology, to enable self-isolation

and health and safety guidance to be adhered to during the COVID-19 pandemic.

Epworth Town Council has chosen to use Zoom to facilitate meetings.

Minutes of a Finance Committee meeting of Epworth Town Council held remotely via “zoom” on Monday November 23rd at 7pm

**Public Participation** **session:** In normal circumstances members of the public are welcome to address the meeting during public participation at 7pm; whilst Epworth Town Council supports the rights of people to do this, during the current covid-19 crisis, for health and safety reasons, and to ensure physical isolation guidance can be followed, meetings will be held digitally, via on-line technology. One member of the public present.

1. **To record** the names of members’ present. Cllr J Whittaker committee chairman, Cllrs Stewart & R Whittaker.
2. **To receive** apologies for absence. Cllr Garner was not present.
3. **To receive** **declarations of interest** (*existence and nature with regard to items on the Agenda Localism Act 2011*). None declared
4. **To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*). None requested.
5. **Internal Control: To receive** for approval and recommendation to full council the October 2020 account and budget sheets and copy bank statements.

Correction to one line of figures required, subject to that amendment, proposed by Cllr Stewart seconded by Cllr J Whittaker and **RESOLVED** for presentation to full council

1. **To receive and discuss** information on the feasibility of employment of a litter picker/handyman -v- use of NLC for litter collections at the Cemetery and Kings Head Croft. NOTE: combined committee still to discuss, proposals are cost neutral – no change to precept figures; equipment figures to be discussed; proposed by Cllr J Whittaker seconded by Cllr Stewart **RESOLVED** back to combined committee for full discussion (or full council in December if requested)
2. **To receive and discuss all Photocopier options** including purchase of equipment to facilitate total electronic service of meeting paperwork; cancellation of existing copier contract and associated changes. Set up costs this financial year if approved by full council; new staff to support new procedures; reserve recommendation on photocopier options as part of transition, then 3-year option; set up costs £1923.41. Proposal to full council proposed by Cllr J Whittaker, seconded by Cllr Stewart **RESOLVED**.
3. **HSBC tariffs: to receive and resolve** best tariff option from HSBC: note cheques costly, electronic banking would be a saving; clerk still not been able to set up. Proposed by Cllr Stewart seconded by Cllr J Whittaker **RESOLVED** noted.
4. **Precept discussions:** to receive draft figures from the combined committee; predicted expenditure, estimated % increases & DRAFT budget figures for consideration and presentation to full council. Councillors went through all the figures individually; DRAFT precept proposed by Cllr Stewart seconded by Cllr R Whittaker **RESOLVED** *(copy attached).*
5. **To resolve** “items for facebook” None put forward.

**To record** the closure of the meeting at 8.26pm. cm24.11.20