



## FINANCE COMMITTEE

Local Government Act 1972 section 101

EPWORTH TOWN COUNCIL

Minutes of a Finance Committee meeting of Epworth Town Council held on **Monday December 19th 2016 at 7pm at Cemetery Lodge.**

**Cemetery Lodge  
Burnham Road  
Epworth  
Nr. Doncaster  
North Lincolnshire  
DN9 1BY**

**Tel: (01427) 872086**

The following statements were taken as read.

**Public Participation session:** Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration.

**(Members of the public are reminded that each presentation should take no more than three minutes).**

**This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.**

1. **To record** the names of members present. Cllr Mitchell Committee Chairman. Cllrs Baker, Stewart and Wilson.
2. **To receive** apologies for absence. Cllr Johnson was not present.
3. **To receive** declarations of interest (*existence and nature with regard to items on the Agenda Localism Act 2011*). None declared.
4. **To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*). None requested.
5. **To receive** a copy of the November account sheet **RESOLVED** information noted.
6. **To receive** a copy of the budget sheet to November 2016 **RESOLVED** information noted including overspends
7. **To receive** a copy of estimated budgeted expenditure to March 2016 **RESOLVED** information noted.
8. **To receive** a copy of the estimated year end bank balances **RESOLVED** noted (*see estimated closing bank balance @ 31/03/17 on DRAFT precept*).
9. **To receive and discuss** the DRAFT (2) precept figures for recommendation to full council Note: figures for SLCC subscription and Fields in Trust subscription separated, general reserve figure amended: Proposal from Finance Committee to recommend that the figure of £58213.51 (fifty eight thousand, two hundred and thirteen pounds 51pence) be put forward as the precept request for 2017/2018 **RESOLVED**. Noted that the precept figures would be made up as follows: precept £54889 and NLC grant portion £3324. Committee discussed requirement for a Financial Risk Assessment.
10. **To receive and review** the Epworth Town Council grant process: Discussion on the annual grant request process, a time scale required, e.g. applications to the Town Council in August/September for the following financial year. Recommend a grant figure maximum, a default figure and a percentage based grant system. Draft proposals to the next committee meeting.
11. **To receive** grant application forms from “The Old Rectory” prior to presentation to full council. Noted application last page to be corrected, clerk to contact, application to be discussed when paperwork corrected.
12. **To receive** grant application forms from “The Isle Community Choir” prior to presentation to full council, **RESOLVED** clerk to write to the organisation asking for information on events held in Epworth in 2016, events scheduled for Epworth 2017 and membership from Epworth – answers to full council.
13. **To record** the closure of the meeting at 8pm

cm20.12.16

**Clerk: Caroline Maguire Tel: 07926 791209  
8.30 a.m. – 6.00 p.m. Monday – Friday  
E-mail: epworth.council@btconnect.com**



EPWORTH TOWN COUNCIL

**Cemetery Lodge  
Burnham Road  
Epworth  
Nr. Doncaster  
North Lincolnshire  
DN9 1BY**

**Tel: (01427) 872086**

**Clerk: Caroline Maguire Tel: 07926 791209  
8.30 a.m. – 6.00 p.m. Monday – Friday  
E-mail: [epworth.council@btconnect.com](mailto:epworth.council@btconnect.com)**